

World Trade Center Delaware
Minutes of Meeting of the Board of Directors
May 17, 2023 - 3:00 p.m.
In person – Port to Port International Corporation
(32 Pyles Lane, New Castle, DE 19720)

A regular meeting of the Board of Directors was held on May 17, 2023, at the conference room of Port-to-Port International Corporation. The meeting was called to order at 3:10 p.m. by the Chair of WTC Delaware, Charlie Tomlinson.

The following members of the Board, who constituted a quorum, were present:

Stephanie Chapman, Joe Cruise, Janet Dougherty, Carmen Facciolo, Howard Henderson, David Máthé, Anabel Panayotti, Charlie Tomlinson.

Absent:

Lisa Himber, Georg Kearns, Sen. Nicole Poore, Jeffrey N. Spiegelman.

Staff:

Carla Stone, Nesrin Cakiroglu.

Guest:

Christine Lassiter, Executive Director, Seamen’s Center of Wilmington, Inc.

Welcome

Chair Tomlinson opened the meeting at 3:10 p.m. by thanking everyone for attending and by introducing our guest speaker Christine Lassiter of Seamen’s Center of Wilmington, Inc. who made a presentation and spoke about the organization’s mission, initiatives, and activities.

Meeting Minutes

The Minutes for the Board meeting of March 8, 2023 were presented by Nesrin Cakiroglu as the position of Secretary is vacant, for review and approval. Upon a motion duly made and seconded, the meeting minutes of the March 8, 2023 Board meeting were approved.

Treasurer’s Report

Treasurer Chapman provided an overview regarding the status of WTC Delaware’s finances and expenditures.

President’s Report

- **Marketing & Communications:** Hired Hook PR, a local firm, to perform marketing services for WTC Delaware.
- **Events:**
 - **13-15 March – Trade Winds 2023 ASEAN, Bangkok, Thailand**

- **27 March – EXIM Program with President Reta Jo Lewis and Rep. Lisa Blunt Rochester at Hotel DuPont**
- **5 April – Dutch Embassy Visit to Delaware**
- **23-28 April – World Trade Centers Association General Assembly and Trade Exhibition, Accra, Ghana**
- **3 May – Kickoff to US-Africa Business Forum**

Old Business

- **Board Membership Nominations**
 - Upon a motion duly made and seconded, Rafael Zahralddin-Aravena, Esq, (Partner, Lewis Brisbois) was approved to be a Member of the Board of Directors of WTC Delaware.
- **Gala:** Janet Daugherty and Stephanie Chapman delivered an update on Gala Committee meetings and asked the Board to provide feedback from last year.
- **Mutombo Coffee:** President Stone shared news about WTC Delaware’s recent partnership with NBA Hall of Famer and Global Humanitarian, Dikembe Mutombo. The new link and QR code can be found at our homepage (www.wtcde.com).
- **Internships:** South Korean (WEST program) internship has ended, and we will recruit new interns for the fall. WTC Delaware continues to seek a local university students/graduate for paid internship program. We have an immediate need for a Graphic Designer intern.
- **Open Professional Position:** We are seeking an in-office Administrator. This is not an internship position. (non-intern).

Next Meeting Date

The next meeting of the Board of Directors will be held in-person on **July 19, 2023 from 3:00 to 5:00 p.m.** Location to be announced.

Adjournment

Closing remarks and thanks were presented by Chair Tomlinson. There being no further business before the Board, the meeting was adjourned at 4:55 p.m. ET.

Calendar (Upcoming WTC Delaware Events)

- **11-14 July** US-Africa Business Summit, Botswana
- **19 July** WTC Delaware Board Meeting – (new date – rescheduled)
- **20 Sept** WTC Delaware Board Meeting
- **2 Nov** Gala at Deerfield Golf Club, Newark
- **15 Nov** WTC Delaware Board Meeting