

**World Trade Center Delaware  
Minutes of Meeting of the Board of Directors  
July 12, 2022 - 9:00 a.m.  
HYBRID – In person (WTC Delaware Conference Room) & Zoom**

World Trade Center Delaware held its regular meeting of the Board of Directors on July 12, 2022 in a hybrid mode. The meeting was called to order at 9:05 a.m. by the Chair of WTC Delaware, Charlie Tomlinson.

**The following members of the Board, who constituted a quorum, were present/on the call:**

Stephanie Chapman (Zoom), Joe Cruise (Zoom), Janet Dougherty (in-person), Howard Henderson (Zoom), Lisa Himber (Zoom), George Kearns (Zoom), David Máthé (in-person), Rep. Michael Ramone, Andrew Silverman, Esq. (Zoom), Charlie Tomlinson (in-person).

**Absent:**

Carmen Facciolo, Michael Griffin, Anabel Panayotti, Sen. Nicole Poore.

**Staff:**

Carla Stone (in-person), Nesrin Cakiroglu (in-person), Dinette Rivera (Zoom)

**Introductory Remarks**

Chair Tomlinson opened the meeting at 9:05 a.m. by thanking everyone for attending and by introducing our board members to each other. President Stone also introduced Dinette Rivera, our Senior Business Consultant who specializes in entrepreneurs and Latin America. Ms. Rivera will be assisting us with Gala preparations.

**Meeting Minutes**

The Minutes for the Board meeting of May 18, 2022 were presented by Secretary Silverman for review and approval. Upon a motion duly made and seconded, the meeting minutes of the May 18, 2022 Board meeting were approved.

**Treasurer's Report**

President Stone and Treasurer Kearns provided an overview regarding the status of WTC Delaware's finances and expenditures. Upon a motion duly made and seconded, the Treasurer's Report was approved. Treasurer Kearns is stepping down from this position but remaining on the Board. Our new board member Stephanie Chapman of Belfint, Lyons & Shuman has accepted our invitation to serve as our current Treasurer.

**Chair Report**

Chair Tomlinson received a board resignation letter from Theophilus R. Nix, Jr., Esq. Secretary Silverman called the board to vote on Mr. Nix's resignation. Upon a motion duly made and seconded, the board has accepted Mr. Nix's resignation.

**INTERNATIONAL DELAWARE:** The sixth edition of International Delaware Magazine, a supplement to Delaware Business Times, will be released on December 3<sup>rd</sup> with the theme of "Tourism and Hospitality". The cover will be unveiled at the Annual Gala on November 3<sup>rd</sup>. Chair Tomlinson will share the ad and sponsorship opportunities along with a pricing schedule with the board members.

### **President's Report**

President Stone announced our new partnership with Delaware State University and upcoming trade events in Delaware and overseas.

**GALA:** The board engaged in a discussion regarding our upcoming gala. Official delegations from Caricom and African countries are still planning to attend the event. Our new board members, Stephanie Chapman and Janet Dougherty will be working on this year's Gala together along with the WTC Delaware staff.

**PAST & UPCOMING EVENTS:** The board engaged in general discussion regarding our past and upcoming events, including those listed below:

- June 16 – US-Africa Business Summit Kickoff (in person)
- June 22- Annual EXIM training (in person)
- June 26-29 Select USA Investment Summit (in person Washington, D.C.)
- July 19-22 -US-Africa Business Summit, Morocco, in person
- August 3- Press Event/Ribbon Cutting - Honoring Sec. Bullock with Governor Carney, WTC Delaware office, in person
- November 3- World Trade Center Delaware Gala, Hotel Du Pont / Gold Ballroom, in person
- November 15 - Bioscience and pharmaceutical industry in Finland, Sweden and Netherlands at Kalmar Nyckel, in person

### **Operations Report**

Director Cakiroglu provided updates on the WTC Delaware's operations and most recent workstreams.

**Rainy Day Fund:** The Board voted to transfer \$10,000 instead of \$5,000 into our rainy-day fund this year.

Payroll: The Board also voted on changing our payroll frequency from a lag of a month to two weeks in sync with the State of Delaware.

### **Next Meeting Date**

The next meeting of the Board of Directors will be held in-person on September 21 2022, at a time and place to be announced.

### **Adjournment**

Closing remarks and thanks were presented both by Chair Tomlinson and President Stone. There being no further business before the Board, the meeting was adjourned at 10:10 a.m. ET.