

World Trade Center Delaware
Minutes of Meeting of the Board of Directors
March 8, 2023 - 3:12 p.m.
In person – Wilmington Airport
(151 N. Dupont Hwy, New Castle, DE 19720)

A regular meeting of the Board of Directors was held on March 8, 2023, at the conference room of Wilmington Airport. The meeting was called to order at 3:12 p.m. by the Chair of WTC Delaware, Charlie Tomlinson.

The following members of the Board, who constituted a quorum, were present:

Stephanie Chapman, Joe Cruise, Janet Dougherty, Carmen Facciolo, Howard Henderson, George Kearns (by phone), Rep. Jeffrey N. Spiegelman, Charlie Tomlinson.

Proxies:

David Máthé.

Absent:

Lisa Himber, Anabel Panayotti, Sen. Nicole Poore.

Staff:

Carla Stone, Nesrin Cakiroglu, Hanwool Jang (intern).

Host:

Benjamin S. Clendaniel, Assistant Director, Airport Operations

Welcome

Chair Tomlinson opened the meeting at 3:12 p.m. by thanking everyone for attending. He introduced our new board member, Representative Jeffrey N. Spiegelman, who accepted to serve on the WTC Delaware's board by stepping into Rep. Michael Ramone's position. Our host, Mr. Benjamin Clendaniel, welcomed the group to Wilmington Airport and provided an overview regarding the airport operations and the new base of Avelo Airlines.

Meeting Minutes

The Minutes for the Board meeting of January 18, 2023 were presented by Chair Tomlinson for review and approval. Upon a motion duly made and seconded, the meeting minutes of the January 18, 2023 Board meeting were approved.

Treasurer's Report

Treasurer Chapman provided an overview regarding the status of WTC Delaware's finances and expenditures. Upon a motion duly made and seconded, the financials and expenditures were approved.

Chair's Report

Chair Tomlinson announced that there are now 3 openings on our Board, and he is talking to potential candidates with President Stone to fill those positions.

President's Report

- **Marketing & Communications:** Hired a local firm to perform marketing services for WTC Delaware for a project fee. They have worked with non-profits before and understand non-profit marketing needs.
- **EXIM Workshop:** WTC Delaware will host Congresswoman Lisa Blunt Rochester and EXIM President & Chair, Ms. Reta Jo Lewis on March 27 at the Du Pont Hotel.
- **Dutch Embassy Visit:** Organizing a day visit to Delaware on behalf of the Embassy. The visit is scheduled for April 5th. Currently setting up appointments and meetings, with the goal to increase their understanding of the Delaware economy and business climate.
- **Upcoming International Trips:**
 - **Trade Winds ASEAN:** The largest U.S. government-led trade mission and business development forum.
 - **WTCA's General Assembly & Trade Show in Ghana:** WTC Delaware will have an exhibition booth where companies and agencies can showcase their products and services to attendees from the entire world.
 - **US-Africa Business Summit in Botswana:** A major platform to strengthen U.S.-Africa trade and investment ties. Last year, over 2,000 people from 64 countries attended, including Presidents, Cabinet Ministers and CEOs of multinational companies and multilateral funding institutions.

Old Business

- **International Delaware:** The 7th Edition of International Delaware Magazine to be released in December will focus on Incorporation and Business Services including legal and accounting.
- **Gala:** This year's Gala will be held at Deerfield Gold Club, 507 Thompson Station Rd., Newark, DE 1971.
- **Internships:** We continue to seek a local Graphic Designer intern. This is a paid position for local students attending the University of Delaware, Delaware State University, Delaware Technical Community College, Wilmington University, Goldey Beacom College, Delaware College of Art & Design, or Delaware Law School.

Next Meeting Date

The next meeting of the Board of Directors will be held in-person on **May 17, 2023 from 3:00 to 5:00 p.m.** Location to be announced.

Adjournment

Closing remarks and thanks were presented by Chair Tomlinson. There being no further business before the Board, the meeting was adjourned at 4:36 p.m. ET.

Calendar (WTC Delaware Events)

- **9 March** Joint WTC Delaware / Delaware Bio event at Kalmar Nyckel
- **13-15 March** Trade Winds 2023 ASEAN, Bangkok, Thailand
- **27 March** EXIM Program with President Reta Jo Lewis and Rep. Lisa Blunt Rochester, Hotel DuPont, DuBarry Room
- **5 April** Dutch Embassy Visit to Delaware
- **23-28 April** World Trade Centers Association General Assembly and Trade Exhibition, Accra, Ghana
- **3 May** Kickoff to US-Africa Business Forum, University & Whist Club
- **17 May** WTC Delaware Board Meeting
- **18 May** Expanding the World of Exporters with U.S. Commercial Service University & Whist Club
- **11-14 July** US-Africa Business Summit, Botswana
- **12 July** WTC Delaware Board Meeting
- **20 Sept** WTC Delaware Board Meeting
- **2 Nov** Gala at Deerfield Golf Club, Newark
- **15 Nov** WTC Delaware Board Meeting